

Standing Order 42**Ref: 1016****Consultation with Appropriate Chairman and Vice-Chairman for Urgent Action to be Taken Under Standing Order 42**

To (Chair & Vice Chair):	Cllr Nigel King and Cllr David Coen
Relevant Committee:	Environment and Sustainability Committee
Date:	20.03.23
Report Author:	Linda Norman
Report Title:	NHS Parking Permits
SO42 Proforma Number:	Check with Democratic Services

1. Synopsis of report

To approve the issue of 5 parking permits for use by the NHS Care Quality Commission which will allow free parking in Council owned car parks to support Community Nurses when visiting their patients.

The potential income that could be lost would be between £3,500 and £8,250 per annum assuming that Community Nurses use Council owned car parks for a significant amount of time during their working day.

The reality is that this is expected to be significantly less and therefore is acceptable when considering the wider partnership work the CQC does with the Council in supporting our more vulnerable residents.

2. Reasons why this matter cannot wait for a Committee Decision.

(Please state if agreement of Chairman and Vice-Chairman required within 24 hours, and why)

These permits will make an immediate impact to Community Nurses who are already struggling financially and brings Runnymede BC in line with other Surrey Authorities who already provide free parking to Community Nurses. The next meeting of the Environment and Sustainability is not until 9 June 2023 which would mean delaying this decision for another three months.

3. Recommendation(s)

To approve the creation of 5 NHS free parking permits which are allocated to the NHS Care Quality Commission to support Community Nursing staff when visiting their patients.

4. Context of report

A request was received from Jack Wagstaff, the Chief Officer of NHS Surrey Heartlands CQC whether the Chief Executive would consider issuing NHS Community Nursing staff with free parking permits across Runnymede BC. He advised that several Surrey authorities gave his staff free parking permits and that Runnymede were in the minority of continuing to charge for parking permits for NHS staff.

Runnymede do not have Controlled Parking Zones (CPZ) and therefore issuing free parking permits to allow Community nurses to park in these areas is not such an issue for Runnymede as it is to other boroughs. However, discussions with neighbouring authorities does suggest that other Council's do allow free parking permits for Community nurses and as such, Runnymede should consider the impact of introducing this.

Officers looked at the wider implications of this request particularly around the partnership working between the CQC and the Council and how this links in to the new Health and Wellbeing Strategy and as only 5 permits were required, it was felt that the potential loss of income was acceptable to the Council when considering the support given to vulnerable residents by the Community Nurses.

The potential income that could be lost would be between £3,500 and £8,250 per annum assuming that Community Nurses use Council owned car parks for a significant amount of time during their working day.

It is far more likely that the parking permits will be used as a back-up for staff in the event that on-street parking in the required location is not available

5. Report and, where applicable, options considered

Officers looked at potential loss of income depending on how CQC staff could be using Council owned carparks

5 x £7.00 per day x 5 days a week @44 weeks a year	= £7,700
5 x £7.50 (£2.50 @ 3 locations) per day x 5 days a week @44 weeks a year	= £8,250
5 x £700 annual parking permits at a fixed location	= £3 500

It is unlikely that Community Nurses would stay in one location all day so it is more likely that they would visit an area for a couple of hours and then move on to a new location. These figures are based on the assumption that they would be spending large amounts of time in Council car parks when in reality, they would park at their clients property unless there were on-street parking contraventions in place. These figures are therefore assumed to be a worst case scenario for any potential loss of income.

6. Policy framework implications

- This underpins the Council's Corporate Strategies
 - Health & Wellbeing
 - Empowering the Community

7. Financial and Resource implications (where practicable)

Resource implications of suggested course of action:-

- There is a maximum potential loss of income of between £3,500 and £8,250 assuming Community Nurses use Council owned carparks in excess of 6 hours per day

8. Legal implications

There are no legal implications. The Council as the owner of the land used for off-street parking can amend or suspend parking charges by order, notice or permit either for individuals or generally subject to the cost being contained within budget.

9. Equality implications

By creating parking permits for use by Community Nurses will not negatively impact on any residents with protected characteristics and disabled bays will be available as normal.

10.	Other implications (Environmental/Biodiversity/Sustainability must be addressed)
There are none	
11.	Background papers
There are none	
12.	<p><u>Chief Officer(s) Decision</u></p> <div style="background-color: black; width: 150px; height: 20px; margin-bottom: 5px;"></div> <p style="margin-left: 150px;">Signature of authorised officer</p> <p>I have been consulted and am in agreement with the above</p> <p style="margin-left: 40px;">Signature(s) and position(s) of other relevant Chief Officer, Corporate Heads or authorised representatives</p> <div style="background-color: black; width: 150px; height: 20px; margin-left: 150px; margin-bottom: 5px;"></div> <p style="margin-left: 150px;">.....</p> <p>NB: this <u>must</u> include the Assistant Chief Executive or his authorised representative where the decision involves expenditure, loss of income, or future implications for budget or financial forecast.</p>
13.	<p><u>Chief Executive's Decision</u></p> <div style="background-color: black; width: 150px; height: 20px; margin-left: 150px; margin-bottom: 5px;"></div> <p style="margin-left: 150px;">Signature of Chief Executive</p> <p>I have been consulted and am in agreement with the above</p>
14.	<p><u>Chairman and Vice-Chairman Comments</u></p> <p>I concur in the Chief Officer's decision</p> <div style="margin-left: 200px;"> <p>Signed _____</p> <p>Date _____</p> <p>Signed _____</p> <p>Date _____</p> </div> <div style="background-color: black; width: 150px; height: 80px; margin-left: 150px; margin-top: 10px;"></div> <p>I have the following further comments:</p>

The completed copy is to be returned by the Councillors to the Corporate Head of Law and Governance (Democratic Services) who will send a copy to the Chief Officer and report to the relevant Committee for information.

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13.	<u>Chief Executive's Decision</u> <div style="text-align: right; margin-right: 100px;"> <div style="background-color: black; width: 150px; height: 30px; display: inline-block;"></div> Signature of Chief Executive </div> I have been consulted and am in agreement with the above
14.	<u>Chairman and Vice-Chairman Comments</u> I concur in the Chief Officer's decision <div style="background-color: black; width: 100px; height: 40px; display: inline-block; margin-left: 10px; margin-top: 10px;"></div> <div style="margin-left: 10px; margin-top: 10px;"> Signed _____ Date <u>17/03/2023</u> Signed <div style="background-color: black; width: 150px; height: 15px; display: inline-block; margin-right: 10px;"></div> _____ Date _____ </div> I have the following further comments:

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